



Commonwealth of Pennsylvania

Date: **April 5, 2016**
Subject: **Community HealthChoices Services for all Zones Commonwealth-Wide**
Solicitation Number: **RFP 12-15**
Opening Date/Time: **May 2, 2016 2:00 PM**
Addendum Number: **5**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation "Addendum" as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

Please find attached to the solicitation the final question and response document. In addition, a revised Appendix A, Draft Agreement is provided; the revisions are noted below:

1. A new Definition for Actuarially Sound Rates based upon a change in regulations.
2. The deletion of reference to Domiciliary Care and Personal Care Homes to clarify the requirements for HCBS Settings.
3. A revision of the Service Coordination Supervisor Requirements to allow more CHC-MCO flexibility to develop those requirements for what will be an administrative service.
4. A revision to Personal Assistance Services explaining the CHC-MCO's responsibility for payment processing.
4. A revised Exhibit A Managed Care Regulatory Guidelines document has been added. This exhibit was not included in the original RFP publication.
5. A clause has been added to Exhibit EE making clear that the 1915(b) and 1915 (c) waivers are the authoritative source for service definitions and not the exhibit. This was added to allow for flexibility in the service definitions and not require a contract change every time there was a change in a service definition.
6. Text changes were made to employment related services to reflect the newly expanded service definition. These changes were included for Benefits Counseling, Career Assessment, and Employment Skills.
7. Text changes to Therapeutic and Counseling services to reflect a clarification in the service definition.
8. A revised Exhibit FF Participant Rights and Responsibilities. This breaks out the Participant rights into English form and moves away from the regulatory citations.
9. Page numbers in the table of contents.

For electronic solicitation responses via the SRM portal:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- To attach the Addendum, download the Addendum and save to your computer. Move to "My Notes", use the "Browse" button to find the document you just saved and press "Add" to upload the document.
- Review the Attributes section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.

For solicitations where a "hard copy" (vs. electronic) response is requested:



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- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date to the following address:

Pennsylvania Department of Human Services
Division of Procurement & Contract Management
Room 402 Health and Welfare Building
625 Forster Street, Harrisburg, PA 17120

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Very truly yours,

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